

Webber Academy

Junior Kindergarten Programme

Welcome to Junior Kindergarten at Webber Academy!

We are looking forward to a fun and exciting year with you and your child! For many of you, this is your first experience with school and we are excited at the prospect of sowing those first seeds of learning with your little one. We will have a wonderful year together!

Please note that in order to help our little ones adjust to their new school environment and routines, the Junior Kindergarten classes will have a staggered entry programme for the first days of school.

Staggered Entry Schedule:

Thursday, August 25, 2011

JK Full Day	All students with last names beginning with letters A-L will attend for the day.
JK AM	All students with last names beginning with letters A-J will attend for the morning.
JK PM	All students with last names beginning with letters A-J will attend for the afternoon.

Friday, August 26, 2011

JK Full Day	All students with last names beginning with letters M-Z will attend for the day.
JK AM	All students with last names beginning with letters K-Z will attend for the morning.
JK PM	All students with last names beginning with letters K-Z will attend for the afternoon.

Please note that regular classes and schedule will begin on Monday, August 29, 2011.

In order to make your child's introduction to the school situation a happy and positive one, we would like to provide you with some guidelines to follow –

- Prior to the start of the school year, drive by the school often so that your child becomes familiar with how the school looks.
- Refer to Webber Academy as “your school” when talking with your child about it.
- Talk in a positive, encouraging way about what your child will do at school.
- Please ensure that your child can tend to his own bathroom needs and feels comfortable doing so.

Daily Drop-off/Pick-up and Attendance:

- For students in our Full Day class, please drop your child off by 8:30 a.m. and pick up at 3:30 p.m.
- For our Morning Programme: please drop your child off by 8:30 a.m. and pick up at 11:30 a.m.
- For our Afternoon Programme: please drop your child off at 12:30 p.m. and pick up at 3:30 p.m.
- If you are running a few minutes late, please give us a call! Little ones worry when everyone has been picked up and we haven't heard from you. We like to reassure them that you are on your way!
- All children must be signed "IN" and "OUT" on the attendance sheets provided just outside our classroom door. This is a safety requirement.

Snacks and Lunch for our Students:

- Each child in our *Full Day Programme* must bring two healthy snacks and a lunch to school every day – we strongly encourage you to include two of the four main food groups in your snack selection. A microwave is available; please ensure any food that requires reheating is placed in a microwave-safe container and takes no more than 30 seconds to heat up (we'd like to ensure that your child has enough time to eat lunch!)
- Students in our *Half-Day Programme* must bring one healthy snack to school each day.

- Due to allergies, no foods with peanuts, peanut butter, peanut oil or any other nut products are to be brought to school at anytime.
- Finally, please ensure that your child has a water bottle at school every day.

Personal Belongings and School Uniform:

- Please ensure that *all personal belongings* – clothing, shoes, lunch kit, and books – have your child’s name on them (uniform pieces in particular!)
- For our *Full Day Programme students*: please send along a small blanket in a labeled bag that your child can leave at school for rest time. Your child will be provided with a mat and sheet. The blanket and sheet will be sent home every Friday for laundering.
- The first day of school in each week is our *Formal Dress Day*. For girls, this entails the tartan tunic and navy knee highs socks or tights. For boys, this entails grey pleated dress pants and black socks. All children must also wear a white, monogrammed oxford button-down shirt, school tie, navy crested cardigan and black or navy shoes that may be polished.
- On other school days, children are permitted to wear any combination of the day uniform pieces (please consult the Parent/Student Handbook).
- Your child is required to have a pair of black, soft-soled dress shoes that will stay at school. When bringing your child to and from school, please ensure they are wearing appropriate outdoor shoes for the playground.
- Running shoes with non-marking (light-coloured) soles are required for gym – these may be left at school (but don’t forget to write your child’s name on them!)
- Accidents do happen – so please ensure that your child has a change of clothes that can stay at school (in a bag on their hook). Clothing need not be uniform pieces, but school colours are helpful!

General Health and Well-being:

- If your child suffers from fever, vomiting or diarrhea, please keep them at home for 24 hours.
- Separation is never easy, for you or for your child! Therefore, we ask that parents leave right after saying a quick “goodbye!” to their child – especially at the beginning of the school year. If you are concerned, please call us later on in the day and we will let you know how your child is doing. If there is ever a problem, we will contact you immediately!
- Please let us know if there is something happening at home that might affect your child’s behaviour. It will help us to understand your child better.

We have enclosed two forms for you to fill out and return –

- a. The **Student Information Form** – please fill out this form in its entirety and return to our school. We do require a copy of your child’s immunization record, so please attach it to this form. Thank you.
- b. The **Individual Record of Medication/Herbal Remedy Administration Form** – if your child requires an epi-pen or an inhaler for allergies, please fill out this form. Similarly, if your child requires the school to administer medication, it must be prescribed by a doctor and this form must be completed. It is a requirement of Alberta Social Services that a current form is kept on file at school; therefore, a new one will have to be completed and signed each month that your child attends our programme and requires medication. Thank you.

We would appreciate your timeliness in filling out these forms and returning them as soon as possible – this makes our administrative responsibilities easier!

We hope that you enjoy the summer with your child and that you are as excited about the Fall as we are! We look forward to seeing you soon!

Sincerely,

Mrs. Janice Lacroix
Head of Elementary

Mrs. Gail Park
Full Day Head Teacher

Mrs. Vicki Polson
Half Day Head Teacher